

Course E-Syllabus

1	Course title	Projects Management
2	Course number	1601717
3	Credit hours	3 credit hours
	Contact hours (theory, practical)	XXX
4	Prerequisites/corequisites	-
5	Program title	Master of Business Administration
6	Program code	011
7	Awarding institution	University of Jordan
8	School	Business School
9	Department	Master of Business Administration
10	Level of course	Master
11	Year of study and semester (s)	First Semester 2020/2021
12	Final Qualification	
13	Other department (s) involved in teaching the course	None
14	Language of Instruction	English
15	Teaching methodology	<input type="checkbox"/> Blended <input checked="" type="checkbox"/> Online
16	Electronic platform(s)	<input type="checkbox"/> Moodle <input checked="" type="checkbox"/> Microsoft Teams <input type="checkbox"/> Skype <input type="checkbox"/> Zoom <input type="checkbox"/> Others.....
17	Date of production/revision	XXX

18 Course Coordinator:

Name	: Dr. Mohammad Al Masarweh
Office number	: XXXX
Phone number	: 393620
Email	: m.almasarweh@ju.edu.jo

19 Other instructors:

Name:	
Office number:	
Phone number:	
Email:	
Name:	
Office number:	
Phone number:	
Email:	

20 Course Description:

As stated in the approved study plan.

21 Course aims and outcomes:

A- Aims:

XXXX

B- Intended Learning Outcomes (ILOs):

Upon successful completion of this course, students will be able to:

- I. Distinguish project management techniques.
- II. Analyze project scope.
- III. Apply quantitative method in project management.
- IV. Apply project risk analysis.
- V. Apply quality and human resource method in project management.
- VI. Apply financial analysis in project management

22. Topic Outline and Schedule:

Week	Lecture	Topic	Teaching Methods*/platform	Evaluation Methods**	References
1	1	Modern Project Management	E-learning/ Microsoft Teams	Direct Discussion with Student,	
2	2	Organization Strategy and Project Selection	E-learning/ Microsoft Teams	Quiz	
3	3	Organization: Structure and Culture	E-learning/ Microsoft Teams	Homework	
4	4	Defining the Project	E-learning/ Microsoft Teams	Quiz	
5	5	Estimating Project Times and Costs	E-learning/ Microsoft Teams	Quiz	
6	6	Developing a Project Plan	E-learning/ Microsoft Teams	Direct Discussion with Student,	
7	7	Managing Risk	E-learning/ Microsoft Teams	Direct Discussion with Student,	
8	8	Scheduling Resources and Costs	E-learning/ Microsoft Teams	Home Assesment	

9	9	Reducing Project Duration	E-learning/ Microsoft Teams	Direct Discussion with Student,	
10	10	Leadership: Being an Effective Project Manager	E-learning/ Microsoft Teams	Direct Discussion with Student,	
11	11	Managing Project Teams	E-learning/ Microsoft Teams	Homework	
12	12	Outsourcing: Managing Interorganization al Relations	E-learning/ Microsoft Teams	Homework	

- Teaching methods include: Synchronous lecturing/meeting; Asynchronous lecturing/meeting
- Evaluation methods include: Homework, Quiz, Exam, pre-lab quiz...etc

23 Evaluation Methods:

Opportunities to demonstrate achievement of the ILOs are provided through the following assessment methods and requirements:

Evaluation Activity	Mark	Topic(s)	Period (Week)	Platform

24 Course Requirements (e.g: students should have a computer, internet connection, webcam, account on a specific software/platform...etc):

Access to E-learning shall be provided to the Students through Students portal, student must use Microsoft Teams in case of distance learning.

25 Course Policies:

A- Attendance policies:

Full time, Students are not allowed to miss more than 15% of the classes during the semester. Failing to meet this requirement will be dealt with according to the university disciplinary rules.

B- Absences from exams and submitting assignments on time:

Any student who misses an exam and has a valid excuse for being absent from the exam will be given an opportunity to attend a makeup exam (excuses must be validated by the dean's assistant for student affairs)

C- Health and safety procedures:

University Regulations Applied

D- Honesty policy regarding cheating, plagiarism, misbehavior:

In case students are asked to submit assignments or any other work (e.g. Exercises), all submitted work should be the result of the student's efforts. Cheating and plagiarism will be dealt with strictly according to the university regulations.

For more details on University regulations please visit:

<http://www.ju.edu.jo/rules/index.htm>.

E- Grading policy:

Refer to University Policies.

F- Available university services that support achievement in the course:

Refer to School of Business Portal at University of Jordan Website.

26 References:

A- Required book(s), assigned reading and audio-visuals:

Larson, Erik W., 1952-

Project management: the managerial process / Erik W. Larson, Clifford F. Gray. —5th ed. p. cm. —(The McGraw-Hill/Irwin series, operations, and decision sciences)

Gray's name appears first on the earlier editions.

Includes index.
ISBN-13: 978-0-07-340334-2 (alk. paper)
ISBN-10: 0-07-340334-2 (alk. paper)
1. Project management. 2. Time management. 3. Risk management. I. Gray, Clifford F.
II. Gray, Clifford F. Project management. III. Title.
HD69.P75G72 2011
658.4904—dc22

B- Recommended books, materials, and media:

(www.mhhe.com/larsongray5e) includes study outlines, online quizzes, PowerPoint slides, videos, Microsoft Project Video Tutorials and Web links. The trial version of Microsoft Project software is included on its own CD-ROM free with the text.

27 Additional information:

Name of Course Coordinator: -----Signature: ----- Date: -----

Head of Curriculum Committee/Department: ----- Signature: -----

Head of Department: ----- Signature: -----

Head of Curriculum Committee/Faculty: ----- Signature: -----

Dean: ----- Signature: -----